

PUBLICATIONS ADVISORY PANEL (SPECIAL)

17 JUNE 2004

Chair: * Councillor Marie-Louise Nolan

Councillors: * Branch * Jean Lammiman
* Harrison * Stephenson
* Knowles

* Denotes Member present

PART I - RECOMMENDATIONS - NIL**PART II - MINUTES**145. **Attendance by Reserve Members:**

RESOLVED: To note that there were no Reserve Members in attendance at this meeting.

146. **Declarations of Interest:**

RESOLVED: To note that there were no declarations of interests made by Members in relation to the business transacted at this meeting.

147. **Arrangement of Agenda:**

RESOLVED: That all items be considered with the press and public present.

148. **Minutes:**

RESOLVED: That the signing of the minutes of the meeting held on 24 May 2004 be deferred until the next Ordinary meeting of the Panel.

149. **Public Questions:**

RESOLVED: To note that there were no public questions to be received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).

150. **Petitions:**

RESOLVED: To note that there were no petitions to be received at this meeting under the provisions of the Advisory Panel and Consultative Forum Procedure Rule 13 (Part 4E of the Constitution).

151. **Deputations:**

RESOLVED: To note that there were no deputations to be received at this meeting under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

152. **Summer Edition of Harrow People:**

The Panel, having received a draft copy of the Summer Edition of Harrow People by email, received an updated draft version and a number of supplemental texts at this meeting. The Communication and Publication Manager advised the Panel that the present edition had not been proofread and that the layout was not finalised.

The Panel gave consideration to each page of the magazine. A number of drafting proposals and issues of clarification were discussed, as follows:

The Chair reminded the meeting that she had asked officers to include coverage of the 'Healthy Hearts for Harrow' campaign and the 'Safer Neighbourhood Scheme' in the magazine. However, the Chair noted that these issues had not been included and she asked for these items to be featured.

Front Cover: Members asked that the Harrow logo feature on the cover of the magazine.

Page 5

Leader's Column: It was suggested that mention be made of the granting of the Freedom of the Borough to Sir Roger Bannister and that the exact definitions of the ratings the Council had received be used.

Page 6

Golden couples celebrate in Harrow: The Panel suggested that the article be more focused on the couples who had attended the celebration at the Civic Centre.

Page 8

Global teachers meet in Harrow: The Communication and Publication Manager advised that a suitable photo for the article had not yet been found. The officer informed the Panel that the magazine co-operated with Harrow Observer to obtain high quality photos when they had taken pictures at an event. She explained that on this occasion Harrow Observer could not meet the magazine's deadlines and photos would be sought elsewhere. The Chair informed the meeting that the school concerned had a selection of photographs available.

Scrutiny update: The Chair asked that a magnifying glass feature beside the article as a symbol of scrutiny.

Page 15

Youth team help kick crime into touch: Members suggested that further information regarding the association behind the youth football team be included in this article if possible.

Local hero: Members suggested that if possible, the article set out more background information on Charles Garforth and that his connection to Harrow be detailed. A Member of the Panel suggested that Charles Garforth's relatives be invited to attend the inauguration of the new War Memorial. The Chair suggested that a recommendation be made to Cabinet when more information regarding Charles Garforth became available.

Page 16

Heathfield School receives Artsmark Award: The Panel noted that various schools had in the past received the Artsmark Award and stated that particular schools should not be singled out.

Page 18

Storytime for children with hearing impairments: A Member asked that a textphone number be included.

Home grants help improve properties: It was suggested that a clarification be made in order to explain that the available grants were subject to specific conditions.

Consultation review: Members of the Panel suggested including that the consultation review was conducted by the Overview and Scrutiny Committee.

Page 19

The Communication and Publication Manager informed the Panel that there would be an article on the Arts Festival on this page and that pictures of the event would be displayed on other pages of the magazine.

Page 33

The Panel complimented the officer on the initiative to feature an article on recycling.

Page 36

In brief: It was noted that the information regarding the football team was a duplication of the information on page 15.

Beat anti-social behaviour: Members asked that the name of the person who had received an Anti-Social Behaviour Order be removed.

Page 38

What's on: Members of the Panel suggested that the Harrow Show be included in the calendar of events.

Page 41

Councillor surgeries: A Member noted that there was now only one Conservative Party office in Harrow.

Page 42

Career choices: Members suggested that workers opting for different schemes such as flexitime and job-sharing could be featured in this section.

News to Come

Members identified additional items which could be featured in this issue or in future issues:-

- A feature on the Director of Children's Services
- The CAMHS launch
- Information about benefit schemes
- Bentley Day Care Centre's visit to Douai
- A feature on the newly elected Greater London Assembly Member for Brent and Harrow
- The European and Greater London Assembly members

RESOLVED: That (1) officers provide the Panel with a report on Charles Garforth;

(2) the draft copy of the magazine, as amended, be noted.

153.

Dates of Next Meetings:

The Communication and Publication Manager stated that there was currently no fixed printing scheme for Harrow People as the Communication Unit was exploring future possibilities for the magazine and that the printing deadlines would be presented in due course in order that meetings could be re-scheduled if necessary.

It was noted that the next meeting of the Publications Advisory Panel, which was due to be held on 2 September, could be subject to change pending the printing schedules of the Council's publications.

(Note: The meeting having commenced at 7.30 pm, closed at 9.39 pm)

(Signed) COUNCILLOR MARIE-LOUISE NOLAN
Chair